



National Association of Sentencing Commissions

Business Meeting Minutes August 7, 2019

The National Association of Sentencing Commissions held its business meeting during the 2019 NASC Conference on August 7, 2019. NASC President Sara Andrews called the meeting to order at 7:55 a.m. (Eastern).

Ms. Andrews thanked the Virginia Criminal Sentencing Commission for hosting the annual conference. She specifically thanked Ms. Meredith Farrar-Owens and her staff for all their efforts in obtaining the location, handling logistics and audio visual, and attending to all the numerous details. They did an excellent job. She also introduced the NASC Executive Committee and thanked them for all their work throughout the year in planning the conference. She specifically thanked Ms. Rebecca Dial in all her efforts as treasurer.

President: Sara Andrews, Director, Ohio Criminal Sentencing Commission
Vice President: Susanne DiPietro, Executive Director, Alaska Judicial Council
Treasurer: Rebecca Dial, Research and Policy Analyst, North Carolina Sentencing and Policy Advisory Commission
Secretary: Diane Shoop PhD, Manager, Executive and Policy Support, Pennsylvania Commission on Sentencing
Member: Nathaniel J. Reitz, Executive Director, Minnesota Sentencing Guidelines Commission
Member: Michael Schmidt, Executive Director, Oregon Criminal Justice Commission
Member: Alex Tsarkov, Executive Director, Connecticut Sentencing Commission

2018 Minutes

Mr. Scott Schultz, Executive Director of the Kansas Sentencing Commission, moved to approve the 2018 NASC business meeting minutes. Ms. Kelly Mitchell, Executive Director of the Robina Institute of Criminal Law and Criminal Justice, seconded the motion. The motion was approved unanimously.

Financial Report

NASC Treasurer Ms. Dial reviewed the NASC financial report, provided in the conference materials. She noted that past NASC reports are by fiscal year. In the future, they will be by calendar year which will better capture all conference expenses and mesh with calendar year tax reporting. In 2018, NASC began with a total of \$39,124. It received \$36,857 income and incurred expenses of \$25,703. The 2018 ending balance is \$50,279. (See attachment). She also reported that NASC is now banking with Wells Fargo, which allows online banking, a benefit when Executive Committee members are located across the country. The previous Wisconsin credit union did not and had other obstacles. The new financial institution has more requirements but will be better for NASC long term.

Ms. Dial moved to approve the treasurer report. Ms. Michelle Hall, Executive Director of the North Carolina Sentencing and Policy Advisory Commission, seconded the motion. The motion was approved unanimously.

Executive Committee Election

Ms. Andrews addressed the NASC Executive Committee elections. There was one vacancy. Ms. DiPietro's term expires, but she is eligible to run for re-election. The ballot included Ms. DiPietro, Executive Director of the Alaska Judicial Council, and Ms. Romie Griesmer, SENTAC Representative, Delaware Criminal Justice



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Council. Ms. DiPietro was re-elected to the Committee for a second three-year term; she will not be eligible for re-election.

Old Business

None.

New Business

The NASC website is undergoing a redesign under the direction of Mr. Michael Schmidt and his staff. Additionally, they are working with a vendor for a new logo for NASC. The Committee reviewed several prototypes to date.

The Executive Committee will review Bylaws over the coming year. One recommendation it will propose is including the host state as an ex officio member. Recommendations will be sent to the membership in advance of the 2020 conference.

2020 Conference

The 2020 Conference will be hosted by the Oregon Criminal Justice Commission in Portland August 10th through 12th.

Mr. Mark Bergstrom, Executive Director of the Pennsylvania Commission on Sentencing, moved to adjourn the meeting. Mr. Michael Schmidt seconded the motion. Ms. Andrews adjourned the meeting at 8:05 a.m. (Eastern).

Prepared by: Diane E Shoop PhD (August 8, 2019)



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Attachment

Income Statement
National Association of Sentencing Commissions
Year Ended December 31, 2018

January 1, 2018 Balance

Checking	\$ 18,361
Savings	<u>\$ 20,764</u>
Total	\$ 39,124

December 31, 2018 Balance

Checking	\$ 29,494
Savings	<u>\$ 20,784</u>
Total	\$ 50,279

2018 Asset Change by Account Balance

2018 Revenue

Interest	\$ 21
Registrations	\$ 27,837
Sponsorships	<u>\$ 9,000</u>
Total Income	\$ 36,857

2018 Expenses

Conference – hotel	\$ 18,618
Conference – reception	\$ 4,022
Conference – Speakers	\$ 1,543
Conference – Misc.	\$ 223
Administrative	\$ 1,261
Bank Fees	<u>\$ 36</u>
Total Expenses	\$ 25,703

Change in Assets \$ 11,154